

Regular Meeting – January 19, 2011

I. CALL TO ORDER

The regular meeting of the Crawford County Career and Technical Center was called to order by Chairperson Schaefer at 7:00 p.m.

Members in attendance: Carol Jones, Rick Kelly, Mitchell Roe, David Schaefer, Frank Schreck, Harold Shorts, Walter Thomas

Absent: Harry Hicks, Chris Kondzielski

Others in attendance: Charles Heller, Jarrin Sperry, Connie Youngblood, Neil Donovan, Paul Livermore, Ted Watts, and Julie Bauer

Chairperson Schaefer welcomed guests and asked if they had anything to bring to the attention of the Committee.

II. APPROVAL OF THE AGENDA

Motion: Mr. Kelly
 Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve the Agenda.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaefer	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

III. APPROVAL OF REORGANIZATION AND REGULAR MEETING MINUTES

Motion: Mr. Schreck
 Second: Mr. Roe

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the Reorganization and Regular Meeting Minutes of December 15, 2010 as revised.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaefer	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

IV. FINANCIAL

A. Expenditures - General Fund

Motion: Mr. Kelly
Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the General Fund December 2010 bills in the amount of \$180,131.27, the January 2011 bills in the amount of \$238,866.57, and the Capital Project Fund bills in the amount of \$233,557.85, totaling \$652,555.69.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

B. Reports

Motion: Mr. Shorts
Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve the following reports for December as presented:

- 1. Treasurer's Report**
- 2. Activities Report** – Second quarter of the 2010-2011 school year
- 3. Shop Report**
- 4. Cafeteria Report**
- 5. Enrollment Report** (for JOC Information Only)

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

V. COMMUNICATION

State Audit Exit Interview January 20, 2011 at 1:00 p.m.

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Personnel

Motion: Mr. Kelly
Second: Dr. Thomas

1. Landscape and Turfgrass Management Instructor

RESOLVED, that the CCCTC Joint Operating Committee retroactively approve the appointment of Miles Morton as the half-time instructor for the Landscape and Turfgrass Management program effective January 3, 2011, at an Emergency Step 1 of the salary schedule of the negotiated contract (\$41,086 full-time, \$20,543 half-time), pro-rated, plus fringe benefits.

2. Practical Nursing – Part-time Clinical Instructor

RESOLVED, that the CCCTC Joint Operating Committee appoint Anna Andrews a part-time clinical instructor for the Practical Nursing Program at a rate of \$31.16 per hour for the 2010-2011 school year.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

B. Travel - SkillsUSA District 10 Competitions

Motion: Mr. Kelly
Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve Shari Wilkinson and John Fuller, SkillsUSA Advisors, to travel with the SkillsUSA students to the District Competitions held in January, 2011. The approximate JOC cost is \$1,018.50. The approximate SkillsUSA cost is \$520.00.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

C. Policy Manual Updates – Second Reading and Approval

1. Attendance and Tardiness Control – Nos. 318, 418, 518

Motion: Mr. Schreck
Second: Ms. Jones

RESOLVED, that the CCCTC Joint Operating Committee adopt the Attendance and Tardiness Control Policies as presented.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

2. Uncompensated Leave – Nos. 339, 439, 539

Motion: Mr. Shorts
Second: Mr. Schreck

RESOLVED, that the CCCTC Joint Operating Committee adopt the Uncompensated Leave Policies as presented.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

D. PlanCon Part H: Project Financing

Motion: Mr. Kelly
Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the PA Department of Education approved PlanCon Part H as presented, to be made part of the minutes of this meeting.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

E. PlanCon Part K: Project Refinancing

Motion: Mr. Shorts
Second: Mr. Kelly

RESOLVED, that the CCCTC Joint Operating Committee approve PlanCon Part K as presented, to be made part of the minutes of this meeting.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

VIII. DIRECTOR'S REPORT

IX. EXECUTIVE SESSION

An Executive Session was held on January 5, 2011 at 5:30 p.m. for the purpose of discussing Professional Contract Negotiations.

The first Professional Contract Negotiations Meeting is scheduled for Wednesday, February 9, 2011 at 3:00 p.m.

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING

The next Joint Operating Committee meeting is scheduled for Wednesday, February 16, 2011 at 7:00 p.m.

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Shorts, seconded by Mr. Schreck, at 7:27 p.m. All in favor.

Julie A. Bauer, Board Secretary