

Regular Meeting – October 19, 2011

I. CALL TO ORDER

The regular meeting of the Crawford County Career and Technical Center was called to order by Chairperson Schaefer at 7:00 p.m.

Members in attendance: Harry Hicks, Rick Kelly, Chris Kondzielski, Mitchell Roe, David Schaefer, Frank Schreck, Walter Thomas

Members absent Carol Jones, Harold Shorts

Others in attendance: Jarrin Sperry, Neil Donovan, Paul Livermore, Ted Watts, Jeff Fobes, Lou Kotzman, and Julie Bauer

Chairperson Schaefer welcomed guests and asked if they had anything to bring to the attention of the Committee.

II. APPROVAL OF REVISED AGENDA

Motion: Mr. Hicks

Second: Mr. Schreck

RESOLVED, that the CCCTC Joint Operating Committee approve the Revised Agenda.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Absent</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaefer	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Schreck

Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the Regular Meeting Minutes of September 21, 2011.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Absent</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaefer	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

IV. FINANCIAL

A. Expenditures

Motion: Mr. Kondzielski

Second: Mr. Roe

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the General Fund September 2011 bills in the amount of \$177,035.61 and the October 2011 bills in the amount of \$332,238.11, totaling \$509,273.72.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Absent</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

B. Reports

Motion: Mr. Kelly

Second: Mr. Roe

RESOLVED, that the CCCTC Joint Operating Committee approve the following reports as presented (see addenda):

- 1. Treasurer's Report**
- 2. Activities Report** – First quarter of the 2011-2012 school year
- 3. Shop Report**
- 4. Cafeteria Report**
- 5. Enrollment Report**

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Absent</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

V. COMMUNICATION (See enclosed)

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Personnel

Motion: Mr. Schreck
Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve the following personnel items:

1. **David Richards** – Accept his resignation with regret, effective as soon as a replacement is found.
2. **Victor Fuller and Jesse Karns** – Add to the 2011-2012 day-to-day substitute list on an as-needed basis, following receipt of current clearances.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Absent</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

B. Travel

Motion: Mr. Kondzielski
Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve the following travel requests:

1. **Neil Donovan, Shari Wilkinson** and three students – Pittsburgh, PA on November 18, 2011 for the 41st World Affairs Institute for Student Leaders conference. The cost to the JOC is \$59.50.
2. **Becky Parker**, Practical Nursing Program Coordinator – Pittsburgh, PA on November 16, 2011 to attend the Western PA Nursing Sector Meeting. The approximate cost is \$119.00, paid by the Practical Nursing Program.
3. **Guy Burchill**, Electronics instructor, 22 students and an additional chaperone – Penn State Behrend, Erie, PA on November 3, 2011. The cost to the JOC is \$275.00 for bus transportation.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Absent</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

VIII. DIRECTOR'S REPORT

CCCTC will have an Open House on November 16, 2011 during the day and from six to eight o'clock in the evening.

IX. SUPERINTENDENTS' COMMENTS

X. JOC MEMBERS' COMMENTS/QUESTIONS

XI. NEXT MEETING

The next Joint Operating Committee meeting is scheduled for Wednesday, November 16, 2011 at 7:00 p.m.

Professional Contract Negotiations Committee meetings were held on October 5 and October 12, 2011 at 4:00 p.m.

The next Professional Contract Negotiations meeting is scheduled for November 9, 2011 at 3:30 p.m.

XII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Kondzielski, seconded by Mr. Kelly, at 7:12 p.m. All in favor.

XIII. EXECUTIVE SESSION

An Executive Session was held following adjournment for legal and personnel issues from 7:12 – 7:29 p.m.

Julie A. Bauer, Board Secretary