

Regular Meeting – February 16, 2011

**I. CALL TO ORDER**

The regular meeting of the Crawford County Career and Technical Center was called to order by Chairperson Schaefer at 7:00 p.m.

Members in attendance: Harry Hicks, Carol Jones, Rick Kelly, Chris Kondzielski, Mitchell Roe, David Schaefer, Frank Schreck, Harold Shorts,

Members absent: Walter Thomas

Others in attendance: Charles Heller, Connie Youngblood, Neil Donovan, Paul Livermore, Ted Watts, and Julie Bauer

Chairperson Schaefer welcomed guests and asked if they had anything to bring to the attention of the Committee.

**II. APPROVAL OF THE REVISED AGENDA**

Motion: Mr. Kelly  
 Second: Mr. Shorts

RESOLVED, that the CCCTC Joint Operating Committee approve the Revised Agenda.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaefer	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**III. APPROVAL OF REGULAR MEETING MINUTES**

Motion: Mr. Roe  
 Second: Mr. Shorts

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the Regular Meeting Minutes of January 19, 2011.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaefer	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**IV. FINANCIAL**

**A. Expenditures - General Fund**

Motion: Mr. Kelly  
Second: Mr. Kondzielski

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the General Fund January 2011 bills in the amount of \$688,056.36, the February 2011 bills in the amount of \$205,455.06, and the Capital Project Fund bills in the amount of \$184,013.00, totaling \$1,077,524.42.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**B. Reports**

Motion: Mr. Kondzielski  
Second: Mr. Schreck

RESOLVED, that the CCCTC Joint Operating Committee approve the following reports for January 2011 as presented:

- 1. Treasurer's Report**
- 2. Shop Report**
- 3. Cafeteria Report**
- 4. Enrollment Report (for JOC Information Only)**

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**V. COMMUNICATION (See Attached)**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**A. Adult Education Program - Welding Assistant**

Motion: Mr. Shorts

Second: Mr. Roe

RESOLVED, that the CCCTC Joint Operating Committee approve the appointment of Shawn McIver, a current Welding student, as a Welding Assistant for the spring semester of the Adult Education Program at a rate of \$7.50 per hour.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**B. Travel - Practical Nursing Workshop**

Motion: Mr. Kelly

Second: Mr. Schreck

RESOLVED, that the CCCTC Joint Operating Committee retroactively approve Becky Parker, Practical Nursing Program Coordinator, to travel to Cranberry Township, PA on February 10, 2011 for a PHEAA workshop. The approximate cost for mileage is \$76.00, to be paid by the Practical Nursing program.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**C. Vantage Health Care Training Program for Adult Nurse Aide Program**

Motion: Mr. Kondzielski

Second: Mr. Schreck

RESOLVED, that the CCCTC Joint Operating Committee grant approval of a joint venture with the CTC and Vantage Health Care to provide Nurse Aide training in the surrounding region per contract.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**D. New Diesel Technology Textbooks**

Motion: Mr. Kondzielski  
Second: Mr. Schreck

RESOLVED, that the CCCTC Joint Operating Committee approve the new textbooks for Diesel Technology, as required for NATEF certification, as presented.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**E. Strategic Plan Mid-Point Review Committee – Select JOC Member**

Mr. Hicks volunteered to be on the Strategic Plan Mid-Point Review Committee.

**F. Building Renovation Change Order**

Motion: Mr. Shorts  
Second: Mr. Kelly

RESOLVED, that the CCCTC Joint Operating Committee approve the change order for the building renovation as presented.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Absent</u>

Motion Carried

**VIII. DIRECTOR'S REPORT**

The Community Appreciation Dinner, featuring prime rib and cheesecakes, is on Wednesday, March 30<sup>th</sup> at 6:00 p.m.

**IX. SUPERINTENDENTS' COMMENTS**

On March 9<sup>th</sup> at 10:00 a.m. there will be a groundbreaking ceremony for the Biomass Boiler. All Board members and Superintendents are invited to attend.

**X. JOC MEMBERS' COMMENTS/QUESTIONS**

**XI. NEXT MEETING**

The next Joint Operating Committee meeting is scheduled for Wednesday, March 16, 2011 at 7:00 p.m.

**XII. ADJOURNMENT**

The meeting adjourned on a motion by Mr. Roe, seconded by Mr. Kondzielski, at 7:22 p.m. All in favor.

**XIII. EXECUTIVE SESSION**

An Executive Session for Professional Contract Negotiations discussion was held following adjournment from 7:22 p.m. to 7:57 p.m.

An Executive Session was held on February 9, 2011 at 3:30 p.m. for the purpose of discussing Professional Contract Negotiations.

The next Professional Contract Negotiations Meeting is scheduled for Tuesday, March 8, 2011 at 3:30 p.m.

---

Julie A. Bauer, Board Secretary