

Regular Meeting – February 17, 2010

I. CALL TO ORDER

The regular meeting of the Crawford County Career and Technical Center was called to order by Chairperson Schaefer at 7:00 p.m.

Members in attendance: Rick Kelly, Chris Kondzielski, Mitchell Roe, David Schaefer, Frank Schreck, Harold Shorts, Walter Thomas

Members absent: Harry Hicks, Carol Jones

Others in attendance: Richard Borchilo, Michael Dolecki, Wendy Szallay, Neil Donovan, Paul Livermore, Ted Watts, Michael Bacon, and Julie Bauer

Chairperson Schaefer welcomed guests and asked if they had anything to bring to the attention of the Committee.

Bob Englebaugh from HHSDR and Keith Smith from Foreman Program and Construction Managers gave an update on the Building Renovation Project

II. APPROVAL OF THE REVISED AGENDA

Motion: Mr. Kondzielski

Second: Mr. Schreck

RESOLVED, that the CCCTC Joint Operating Committee approve the Revised Agenda.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaefer	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Dr. Thomas

Second: Mr. Kondzielski

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the Regular Meeting Minutes of January 20, 2010.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

IV. FINANCIAL

A. Expenditures - General Fund

Motion: Mr. Kelly
Second: Mr. Kondzielski

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the General Fund January 2010 bills in the amount of \$784,015.76, the February 2010 bills in the amount of \$183,511.08, and the Capital Project Fund bills in the amount of \$421,229.05, totaling \$1,388,755.89.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

B. Reports

Motion: Dr. Thomas
Second: Mr. Shorts

RESOLVED, that the CCCTC Joint Operating Committee approve the following reports for January 2010 as presented:

- 1. Treasurer's Report**
- 2. Shop Report**
- 3. Cafeteria Report**
- 4. Enrollment Report (for JOC Information Only)**

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

V. COMMUNICATION

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Facilities

1. Resolution to Approve Plancon Part I

Motion: Mr. Shorts
Second: Mr. Kondzielski

BE IT RESOLVED, the CCCTC Joint Operating Committee authorizes the Administration and Architect to prepare and submit for approval to the Pennsylvania Department of Education Plancon Part I, "Interim Reporting", for the work related to asphalt paving for Additions and Alterations to Crawford County Career and Technical Center project (PDE #3434).

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

2. Resolution to Award Contract

Motion: Mr. Shorts
Second: Mr. Schreck

BE IT RESOLVED, the CCCTC Joint Operating Committee hereby awards the following paving contract for the Additions and Alterations to Crawford County Career and Technical Center project (PDE #3434):

For Asphalt Paving and miscellaneous Site Work to Rien Construction in the bid amount of \$460,275.00.

FURTHER, the Board Secretary is authorized to sign the necessary documents.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

3. Building Renovation Change Orders

Motion: Mr. Roe
Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve the Building Renovation Change Orders as presented.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

B. Travel

Motion: Mr. Shorts
Second: Mr. Kondzielski

RESOLVED, that the CCCTC Joint Operating Committee approve the following travel requests:

- 1. Dennis O'Laughlin**, Commercial Art instructor - Retroactively approved to travel to State College, PA for a Program of Study workshop. The Pennsylvania Department of Education will cover costs for lodging, travel, food and a substitute.
- 2. Shari Wilkinson and John Fuller**, SkillsUSA Advisors - Approved to travel to Hershey, PA for the SkillsUSA State Competition on April 13-16, 2010 with 28 students and three additional chaperones. The approximate cost to SkillsUSA is \$10,971.00. The approximate cost to the JOC is \$5,119.00.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

C. Technical Assistance Program

Motion: Dr. Thomas
Second: Mr. Kondzielski

RESOLVED, that the CCCTC Joint Operating Committee approve the Memorandum of Understanding with the Pennsylvania Department of Education's Bureau of Career and Technical Education for the implementation of a Technical Assistance Program for the Career Center in the 2010-11 school year.

Roll Call

Mr. Hicks	<u>Absent</u>	Mr. Kondzielski	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Absent</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

VIII. DIRECTOR'S REPORT

IX. SUPERINTENDENTS' COMMENTS

Wendy Szallay, Conneaut School District Superintendent, requested that the Gold and Silver Award Director's Lists be sent to the sending schools.

X. JOC MEMBERS' COMMENTS/QUESTIONS

XI. NEXT MEETING

The next Joint Operating Committee meeting is scheduled for Wednesday, March 17, 2010 at 7:00 p.m.

XII. ADJOURNMENT

The meeting adjourned on a motion by Dr. Thomas, seconded by Mr. Kondzielski, at 7:27 p.m. All in favor.

Julie A. Bauer, Board Secretary