

Regular Meeting – May 19, 2010

I. CALL TO ORDER

The regular meeting of the Crawford County Career and Technical Center was called to order by Chairperson Schaefer at 7:04 p.m.

Members in attendance: Harry Hicks, Carol Jones, Rick Kelly, Mitchell Roe, David Schaefer, Frank Schreck, Harold Shorts, Walter Thomas

Members absent: Chris Kondzielski

Others in attendance: Richard Borchilo, Michael Dolecki, Wendy Szallay, Connie Youngblood, Neil Donovan, Paul Livermore, Ted Watts, and Julie Bauer

Chairperson Schaefer welcomed guests and asked if they had anything to bring to the attention of the Committee.

II. APPROVAL OF THE AGENDA

Motion: Mr. Shorts
 Second: Mr. Kelly

RESOLVED, that the CCCTC Joint Operating Committee approve the Agenda.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaefer	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Dr. Thomas
 Second: Mr. Schreck

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the Regular Meeting Minutes of April 21, 2010.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

IV. FINANCIAL

A. Expenditures - General Fund

Motion: Mr. Schreck

Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve and accept the General Fund April 2010 bills in the amount of \$188,947.31, the May 2010 bills in the amount of \$165,109.50, and the Capital Project Fund bills in the amount of \$251,098.21, totaling \$605,155.02.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

B. Reports

Motion: Mr. Shorts

Second: Mr. Kelly

RESOLVED, that the CCCTC Joint Operating Committee approve the following reports for April 2010 as presented:

- 1. Treasurer's Report**
- 2. Shop Report**
- 3. Cafeteria Report**
- 4. Enrollment Report (for JOC Information Only)**

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

V. COMMUNICATION

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Appointments

Motion: Mr. Schreck
Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve the following appointments:

1. O'Polka & Company, Inc. - Auditor for the 2010-11 year. This will be the fourth year of a five-year agreement.
2. Citizen's Bank - Depository for the 2010-11 year. This will be the second year of a three-year agreement.
3. Denise Bell, Confidential Secretary - Treasurer for the 2010-11 year.
4. Ted Watts of Watts & Pepicelli, P.C. - Solicitor for the 2010-11 year at a rate of \$120.00 per hour.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

B. School Calendar 2010-11

Motion: Mr. Shorts
Second: Ms. Jones

RESOLVED, that the CCCTC Joint Operating Committee approve the 2010-11 School Calendar as presented (see addendum).

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

C. Policy Manual Updates – Second Reading and Approval

1. Family and Medical Leaves Policy

Motion: Mr. Schreck

Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee adopt the Family and Medical Leaves Policy as presented (see addendum).

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

2. Food Services Policy

Motion: Mr. Kelly

Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee adopt the Food Services Policy as presented (see addendum).

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

D. Building Renovation Change Orders

Motion: Mr. Shorts

Second: Dr. Thomas

RESOLVED, that the CCCTC Joint Operating Committee approve the building renovation change orders as presented (see addendum).

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

E. Lease Agreement - Biomass Boiler

Motion: Mr. Hicks
Second: Ms. Jones

RESOLVED, that the CCCTC Joint Operating Committee enter into a lease with Crawford Central School District to rent Crawford Central a 5,152 foot parcel of vacant land on the Career Center campus for a term identical to the term of the Biomass Agreement, for the location of a biomass boiler in accordance with the terms and conditions of the said lease which is attached to and made a part of the minutes of this meeting.

Roll Call

Mr. Hicks	<u>Yes</u>	Mr. Kondzielski	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Ms. Jones	<u>Yes</u>	Mr. Roe	<u>Yes</u>	Mr. Shorts	<u>Yes</u>
Mr. Kelly	<u>Yes</u>	Mr. Schaef	<u>Yes</u>	Dr. Thomas	<u>Yes</u>

Motion Carried

VIII. DIRECTOR'S REPORT

IX. SUPERINTENDENTS' COMMENTS

X. JOC MEMBERS' COMMENTS/QUESTIONS

The Board and Administration recognized the retirement of Richard Borchilo and Michael Dolecki and thanked them for their support and their many years of service.

XI. NEXT MEETING

The next Joint Operating Committee meeting is scheduled for Wednesday, June 16, 2010 at 7:00 p.m.

XII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Hicks, seconded by Mr. Schreck, at 7:15 p.m. All in favor.

XIII. EXECUTIVE SESSION

An Executive Session for personnel matters was held following adjournment.

Julie A. Bauer, Board Secretary