

What is Job Shadowing?

Job Shadowing is part of career exploration activities in late middle school and early high school. A student follows an employee on the job for one or more days to learn about an occupation.

Job Shadowing can be done by a single student or can be used as a class assignment.

Students of all grade levels can participate in the Job Shadowing Program.

The Conneaut, Crawford Central, and Penncrest School Districts all offer a Job Shadowing Program.

The Crawford County K-12 Career Education Alliance program helps school districts coordinate the Job Shadowing Program with area businesses and agencies.

A Job Shadowing experience is just one part of the career exploration opportunities that are offered by the Crawford County K-12 Career Education Alliance partnership, and your local school district.



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Crawford County K-12 Career Education Alliance

Teacher
Information

Job
Shadowing
Program

What it is
and how can
you use it in
your
classroom?

An Equal Opportunity Program

Benefits

Students will:

- Experience real working conditions, demands, satisfactions, and skills of a particular profession.
- Learn first hand how what they learn in school applies to the workplace.
- Improve verbal and written communication skills.
- Gain a better understanding of a specific career path and develop a plan to obtain the necessary training for your future.
- Interact with a diverse group of individuals group of individuals that are different in cultures, ethnicity, and age.
- Acquire an understand and appreciation of person belonging to social, cultural, ethnic, and age groups different from their own.
- Find out if this is the work that the student thought it was going to be, from beginning to finish.
- Gain self-confidence from the shadow experience and interacting with adults.

Program Requirements

- The student should be committed to participating fully and cooperatively in the role as a shadow partner.
- The student are responsible for your own transportation. If transportation to a shadow site is an issue, please call the K-12 Career Education Alliance office for help.
- Before going to a job shadow site, the student must complete your school district's "Student Job Shadow Guidelines" packet before a visit can take place.
- During the job shadow visit, the student must complete the "Student Record of Job Shadow Visit" form and send a copy to the K-12 Career Education Alliance office.
- After the visit, the student should reflect on your experience and write a "Thank You" note to the host of the business/agency visited.
- If the student cannot attend, then they should be sure to notify the school and the job shadow host that they will not be able to participate.
- The student should dress accordingly for the type job shadow site that they are planning to visit.

Classroom Job Shadowing Ideas

Teachers are encouraged to have their class participate in their school districts Job Shadowing Program.

- There is flexibility for the classroom teacher in the specific goal of the visit.
- The type of assignment delivered by the teacher determines the focus of the visit.
- A Teacher Guidelines for Students Job Shadowing Visit packet is available.

The K-12 Career Education Alliance office provides classroom teachers with their school districts Student Job Shadowing Visit Guidelines and Forms packet that includes the goals and requirements of the program. The K-12 Career Education Alliance coordinator will help to encourage students to make their own contacts for visits and be available to offer assistance as needed.

The K-12 Career Education Alliance coordinator is available to present a Job Shadowing Orientation to the classroom teacher. The Orientation reviews the focus of the visits and explains liability and confidentiality issues.

Give your class some real-world experience. Motivate them to learn more about the career that interest them. Help them take that first step in career exploration!